



DEVELOPMENT / OPERATIONS PARTNERSHIP MEETING

Thursday, January 24, 2008 8:00am – 11:30pm

Location: HRDC 1130 N. 22nd Avenue, Phoenix, AZ 85009
Black Canyon Rooms 1 & 2

Participants: ITD Group Managers, District Engineers, Sr. Project Managers, Other Stakeholders

Facilitators: Steve Clarke

Please read: Review Past Meeting Notes & Tracking Sheet

Please bring: Tracking Sheet

Special Note: SEO Please Choose:
Option A) Partnering Office arrange for coffee (no charge).
Option B) Breakfast burritos & beverages (approx. \$12-13 per person).
Lunch will be the responsibility of each person. For those attending the L-Team meeting in the afternoon, please plan accordingly.

January 24, 2008

Registration begins at 8:00 am

----- Agenda Topics -----

8:00am	Registration	
8:30	Convene the Dev/Ops Partnership Meeting	
	Welcome and Purpose of the Meeting	Sam Elters
	Review the Agenda and Ground Rules	James Young
	Announcements and Introductions	Sr. Leaders
	Review Charter and PEP Results	Doug Forstie
9:00	What's New & Different?	Todd Williams
	Storm Water Permit Presentation	
	Erosion Control Information	
	Introduce New Staff, Duties & Goals	
9:30-9:45	BREAK	

Status Reports from Current Task Teams

9:45	Project Development Process Manual Update (5 mins)	
9:50	New Standard Spec Book (5 mins)	Barry Crockett
9:55	SATS Update (10 mins)	Julio Alvarado
10:05	CCP Organization. (5 mins)	Matt Burdick
10:10	Department-wide strategy to deal with private/outside agency requests for construction improvements. (15 mins)	Paul Patane
10:25	Quality improvement of project deliverables, ROW, Project budget & cost control, Contractor quality control. (20 mins)	Tami Flatz Julio, Dallas
10:45	Provide annual maintenance and operation costs in scoping documents for the proposed improvements. (10 mins)	Randy Allenstein
10:55	Streamline Approval Procedures for Hiring Professional Uncovered Positions (5 mins)	Cynthia Mills
11:00	Understanding ADOT (Orienting Employee's to Development and Operations areas) (5 mins)	Vince Li
11:05	Determine Next Steps and Meeting Date, Location	James Young
11:10	Closing Comments, Meeting Feedback	Sr. Leaders and Meeting Participants
11:30	Adjourn the Meeting	

Other Information

Resource person: Mike Carter, ADOT Partnering Office. **Submit power point presentations to Mike no later than January 17, 2008.** Mike can be reached at 602-712-8957.

Peggy Harding, State Engineer's Office. **RSVP your attendance to Peggy no later than January 11, 2008.** Peggy can be reached at 602-712-7391.

Please Note; L-Team meeting starts at 1:00pm same location.